



Case No. \_\_\_\_\_  
 Application Date \_\_\_\_\_  
 Application Fee \$50.00 \_\_\_\_\_

City of Branson West, Missouri

**APPLICATION FOR APPEAL  
 MINOR SUBDIVISION PLAT**

We, the undersigned, hereby appeal to the Board of Aldermen of the City of Branson West, Missouri, the decision of the Planning and Zoning Commission regarding disapproval of the plat for the minor subdivision as described in the application below. We attest to the truth and correctness of all facts and information presented with this application for appeal.

Legal Description of the property involved in the appeal (attach separate sheet if necessary):

Subdivision Name \_\_\_\_\_

Date of Planning and Zoning Commission decision appealed \_\_\_\_\_

Description of decision appealed

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On a separate sheet(s), indicate how the proposed minor subdivision is in conformance with the standards for minor subdivision approval in Article V, Section 503.1 of the *Branson West Subdivision Regulations*, including:

1. No more than four lots will be created, including any remainder retained by the owner.
2. New streets or alleys are not proposed.
3. Vacation of streets, alleys, easements setback lines or access control is not needed or proposed.
4. There is sufficient street right-of-way as required by the *Branson West Subdivision Regulations*, or dedication for additional street right-of-way can be made by separate instrument.
5. The subdivision will not result in a lot or tract without direct access to a street.
6. The extension of a public water or sewer system is not needed or proposed.
7. The installation of drainage improvements through one or more lots to serve one or more other lots is not needed or proposed.
8. A substandard size lot will not be created.

9. The subdivision will not result in significant increases in utilities and service levels nor will it interfere with maintaining existing utilities and services.
10. The tract or lot to be subdivided has not been previously created through the minor subdivision procedure of the *Battlefield Subdivision Regulations*.

Property Owner's Name(s) \_\_\_\_\_

If Corporation, Corporate Official and Seal: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

**PROPERTY OWNER'S SIGNATURE:**

\_\_\_\_\_

Applicant's Name (if different than property owner) \_\_\_\_\_

If Corporation, Corporate Official and Seal \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

**APPLICANT'S SIGNATURE:**

\_\_\_\_\_

**CHECKLIST  
MINOR SUBDIVISION APPEAL  
City of Branson West, Missouri**

This checklist is provided to help you make sure that you submit everything that is required for a complete appeal application to the Board of Aldermen regarding a minor subdivision. This application must be complete and all items listed on the attached application checklist must accompany the application before the application will be forwarded to the Board of Aldermen. The application must be submitted no later than 4:30 p.m. to the Branson West City Hall, within 60 working days of the date of the decision by the Planning and Zoning Commission. Please contact the City Clerk at the telephone number below for Board of Aldermen meeting dates.

<b>APPLICATION FORM:</b>	
	Include the legal description of the land involved in the appeal request. Attach the legal description on a separate sheet if necessary.
	Name of the proposed minor subdivision or other property description.
	Date of the Planning and Zoning Commission decision on the minor subdivision plat that is being appealed. Appeals must be filed within 60 days of the date of the decision by the Commission.
	Describe the decision that is being appealed.
	Describe the nature of the determination that is requested from the Board of Aldermen and provide a written response indicating how the proposed subdivision is in conformance with items 1-10 for approval of a minor subdivision. It is the applicant's responsibility to provide evidence establishing the grounds for appeal.
	List the current property owner's name, address, and telephone number. If a corporation, list the corporate official and include the corporate seal.
	Property owner, or if applicable, a corporate official must sign the application.
	If the applicant is different than the property owner, list the applicant's name, address and telephone number. The applicant must sign the application.
<b>APPLICATION FEE:</b>	
	Include the \$50.00 application fee.
<p><b>Note: The Board of Aldermen <u>shall not</u> take final action on any case when the applicant or applicant's agent does not appear at the meeting before the Board to provide evidence regarding the applicant's appeal.</b></p>	

**Submit Applications To:**

Branson West City Hall  
110 SilverLadyLane  
P.O. Box 2229  
Branson West, MO 65737  
(417) 272-3313